

Cabinet Member Role Description

Portfolio Title: Leader (Strategic Overview, HSP, External Affairs and Property)

Role Summary

The Portfolio holder will have lead responsibility for developing and implementing the Council's strategic vision and developing and leading strategic partnerships, including the Harrow Strategic Partnership. The portfolio also includes responsibility for leading on property.

The relevant senior officer is the Chief Executive, whose job description is attached.

Responsible to:

- All people who live and work in Harrow

Responsibility for:

- Collective responsibility for the political leadership of Harrow Council and for decisions taken by the Executive.

Portfolio Responsibilities:

- Building effective working relationships with appropriate senior officers and supporting them in establishing strategic policies, prioritising actions and managing performance against the accountabilities in the attached job description.
- Keeping abreast of related developments and policies at national, regional and local level
- Enhancing the Council's reputation through taking the national stage where possible and participating in regional and national networks
- Representing the Executive at the Scrutiny Committee in connection with any related matter that may be 'called in' and attending Scrutiny Committee or Panels at their request in connection with any issues associated with the portfolio
- Being proactive in relation to media and publicity issues; acting as spokesperson for related press enquiries
- Leading, as required, on any major service reviews associated with the portfolio
- Being aware of key budgetary opportunities and threats affecting the portfolio services.
- Representing the Council on external bodies, as appointed, and feeding back to the Executive any issues of relevance/importance.